

SHORT TERM MISSION
Teaching English in Japan

RECOMMENDATION FORM (for pastor or campus staff worker)

Name of Applicant _____

Address _____

City _____ State _____ Zip _____

Phone _____

Instructions for completing this form: Each applicant for this mission must submit a recommendation. Serious consideration will be given to your comments; therefore we ask that you complete the form carefully. You may not have an answer for certain questions. Since we request a candid evaluation, we will hold your comments in strictest confidence.

1. How long have you known the applicant? _____

2. How well do you know him (her)? (Check one)

Casually

Fairly well

Closely

3. To your knowledge, has the applicant made a meaningful personal commitment to Jesus Christ?

Yes

No

I don't know

Comments: _____

4. Please indicate the applicant's level of involvement in church activities:

Attends irregularly, shows little interest

Seldom participates, although attends regularly

Cooperative, usually willing to help

Enthusiastic, deeply involved

5. As far as you know, has the applicant ever been arrested for any offense other than minor traffic violations? Ever been involved in drug or alcohol abuse, the occult, or attempted suicide? _____

6. Has the applicant any serious psychological problems that you are aware of? _____ Yes _____ No

If yes, please comment on a separate sheet.

7. How does he/she relate with youth and children? Any experience in teaching?

8. Please rate this person in the following areas using these letters:

W=Weak D=Developing A=Average M=Mature S=Strong

- | | | |
|--|--|---|
| <input type="checkbox"/> Teachable attitude
from others | <input type="checkbox"/> Ability to receive criticism
others | <input type="checkbox"/> Respect for differences in |
| <input type="checkbox"/> Self-confidence | <input type="checkbox"/> Emotional stability | <input type="checkbox"/> Ability to deal with
interpersonal problems |
| <input type="checkbox"/> Initiative | <input type="checkbox"/> Dependability, responsibility | <input type="checkbox"/> Flexibility, adaptability |
| <input type="checkbox"/> Cooperation with peers | <input type="checkbox"/> Sensitivity to others | <input type="checkbox"/> Willingness to serve |
| <input type="checkbox"/> Social poise | <input type="checkbox"/> Ability to communicate clearly
figures | <input type="checkbox"/> Relationships with authority |

9. Please rate the applicant by placing a check under each of the following categories:

PHYSICAL CONDITION

- Frequently incapacitated
- Somewhat below par
- Fairly healthy
- Good health

ATTRACTIVENESS

- Avoided by others
- Tolerated by others
- Liked by others
- Well-liked by others

INTELLIGENCE

- Learns and thinks slowly
- Average ability
- Alert; has a good mind
- Brilliant; exceptional

EMOTIONAL RESILIENCE

(to trying situations)

- Gets angry; impulsive
- Withdraws
- Gets discouraged easily
- Meets constructively

TEAMWORK

- Frequently causes friction
- Insists on having own way
- Usually cooperative
- Works well with others

WILLINGNESS TO SERVE

- Reluctant to serve
- Motives confused
- Usually willing to serve
- Eager to serve as needed

CHRISTIAN EXPERIENCE

- Relatively superficial
- Overly emotional
- Genuine but mild
- Rich and growing
- Warmly contagious

RESPONSIVENESS (to feelings
and needs of others)

- Slow to sense how others feel
- Reasonably responsive
- Understanding & thoughtful

ACHIEVEMENT

- (ability to formulate, execute
& carry plans to conclusion)
- Starts but does not finish
 - Does only what is assigned
 - Completes

10. What reservations do you have about the applicant's ability to adapt to a foreign culture?

11. Do you recommend this person for this position? Yes No

On a separate sheet, please share any other information which may help in our overall evaluation of the applicant.

Your name _____ Position _____

Address _____ Phone _____
